



African American Leadership Forum
Mid-West Region
Annual Face-to-Face Conference

Frequently Asked Questions

Q1. What is AALF?

A1. The African American Leadership Forum (AALF) is a corporate-wide forum that promotes professional development, leadership and inclusion. The mission of AALF is to improve the performance of Lockheed Martin by building and retaining full spectrum African American leaders, leveraging the power of diversity, and developing personal mastery. Participation in AALF is voluntary.

Q2. Who can participate in the upcoming AALF Region Conference?

A2. Any Lockheed Martin employee and employees from Lockheed Martin operated companies (such as Sandia) may participate in the upcoming conference. Participation in AALF is voluntary. No charge number will be provided.

Q3. When is the AALF Mid-West Region Conference?

A3. The conference is scheduled for September 27-28, 2013.

Q4. Where will this event be held?

A4. Hyatt Regency DFW International Airport
2334 North International Parkway
DFW Airport, Texas 75261

Q5. How much does it cost to attend this event?

A5. The cost is only \$50 per person. The fee is non-refundable. **The deadline for registration is September 23.**

Q6. May I expense the cost of the registration fee to my department or Lockheed Martin?

A6. No. Costs for AALF events are the sole responsibility of the participants.

Q7: Is there a charge code for attending this event?

A7: No. All AALF events are voluntary/ on your own time.

Q8. How will attending this event benefit me?

A8. By attending the conference you will have the opportunity to network with colleagues and Lockheed Martin leadership and acquire information that could support your career goals. At the conference you have the chance to:

- Engage in career and professional development activities
- Gain knowledge that will contribute to leadership and skill development goals
- Build relationships that could help achieve your career objectives, such as moving to a different site within the company, changing departments, etc.

Ultimately, the value you gain from the conference depends on your level of participation and engagement.

Q9. What items should I bring with me to the conference?

A9. You can bring a note pad and pen to take any notes. If you have business cards you can bring them to help facilitate networking connections.

Q10. May I bring my spouse and/or children to the AALF conference since it is on the weekend?

A10. No, spouses or significant other is allowed at the conference. Events are only open to Lockheed Martin personnel and employees of companies operated by Lockheed Martin, such as Sandia.

Q11. How will I find a nearby hotel at a reasonable price?

A11. Rooms are available at \$113 per night for a single king or a double queen. The special Lockheed Martin rate is available until **September 18**.

Visit this link to book your reservation <https://resweb.passkey.com/go/Lockheed13>.

Q12. Is there transportation from the Dallas/ Fort Worth International Airport to the hotel?

A12. A Hyatt Regency DFW courtesy shuttle is provided from and to all DFW terminals. Guests should contact hotel via courtesy phones located in baggage claim for complimentary pick-up 24/7. Operator will request terminal & gate number for pick-up. Hyatt vans are blue with white letters, accessible on terminal lower level.

Q13. If I stay in the Dallas/ Fort Worth metroplex, do I have to stay at the hotel overnight?

A13. No. The hotel stay is recommended, but optional. All conference events will be held at the hotel.

Q14. What is the cost of parking at the hotel?

A14. Parking is free.

Q15. What is your refund policy in the event I am unable to make the event after I register?

A15. Conference fees are non-refundable.

Q16. I am a vegetarian. What type of food will be served at this conference?

A16. For participants who need special diet accommodations, you are asked to communicate that information using the comment box on the conference registration page. You can also contact any Mid-West Region committee member **no later than September 23**.

Q17. Who do I contact with questions?

A17. If you have any questions about AALF you can email Fc-MidWestRegion.AALFMW.

Q18. What is the dress attire for this event?

A18. The dress attire is business casual or business attire.

Q19. What is the website to register for the conference?

A19. Register at <http://www.anotherpyrocreation.com>

Q20. Where can I go to learn more about AALF?

A20. Visit the AALF National SharePoint at this link: <https://eo-sharepoint.external.lmco.com/sites/AALFRegions/SitePages/FrontPage.aspx>.